



JUNIOR PROFESSIONAL MENTOR PROGRAM POLICY **2020-2021**

This policy is made between the Camillus Figure Skating Club (hereinafter referred to as the “Club”) and agreed upon by the Junior Skating Professional (hereinafter referred to as the “Junior Pro”) for the 2020-2021 season.

Purpose: To allow CFSC home club members to gain coaching experience and instructional skills through mentoring with a CFSC staff Pro during the Club’s Thursday Basic Skills Lessons. The Jr. Pro position is a non-paid position.

Junior Professional Terms of Policy

Age:

To be a Junior Pro you must be 16 years of age on or after the start of the Clubs 2020-2021 season.

Membership:

You must be a current home club member. Your Club and USFSA memberships must be paid in full and all appropriate club membership forms must be completed. In addition, you must sign the LTS USA Instructor Code of Conduct.

Skating Level/ Requirement:

You must have passed your USFSA Pre-Juvenile Moves in the Field before the start of the 2020-2021 season.

The following must be sent to the CFSC Board for review and approval:

Email to: cpscboard@gmail.com

1.) Resume:

A resume must be submitted to the Club Board (cpscboard@gmail.com). The resume needs to include the highest levels passed, number of years skating and should include a two paragraph essay describing why you want to be a Junior Pro and how you will represent CFSC on and off the ice.

2.) Learn to Skate USA Instructor Certification course completion certificate:

You must go to the www.learntoskateusa.com website, sign in and join as an “Instructor.” It will cost \$16 with a \$1.25 processing fee to become a member. Once you are a member you need to take the Learn to Skate USA Instructor Certification course and test. The test has 20 questions and you need to get 80% to pass. Once you pass the class click on the trophy icon and you can print out a certificate of completion. You will be required to present a copy of this to the CFSC Board as part of your application process. USFSA requires you to take this course annually.

The annual fee for Learn to Skate USA membership is \$16.00 *

→ Skater / Parent of a Skater

→ Learn to Skate Instructor

→ Skating School Director / Admin

* A processing and handling fee of \$1.25 will be applied at the time of checkout. Learn to Skate USA instructors over the age of 18 years old may be charged an additional fee.

3.) Complete the 4 PSA CER Courses under Professional Group Instructor and send copies of the completed certificates:

You must complete the Professional Skating Association (PSA) CER courses in section Professional Group Instructor to be a Jr. Pro at CFSC. You do not have to join the PSA to take the courses. While the courses are free, there is a \$25 web services fee for the courses.

- Complete through skatepsa.com, do not need to be a PSA member to complete
- Professional Coach/Choreographer (4 courses – 1 in each topic area)
- Group Instructor: recommended, additional courses offered
- All coaches/choreographers will be required to complete four CER courses

How to Access Course Content and Exams



Course Name	Course Code	Course Type	Programs	Once in a Life Time	Course paid	Status	Course Price
U.S. Figure Skating CER ET 204 "DEVELOPING A COACHING PHILOSOPHY"	USFS CER ET 204	CER A & B Professional Ethics	U.S. FIGURE SKATING CER CATEGORY A 2014-15	No	Yes	Open	0.00
U.S. Figure Skating CER Ru 100 "TRANSFER FOR FIGURE SKATING COACHES"	USFS CER Ru 100	CER A & B USFS Rules	U.S. FIGURE SKATING CER CATEGORY A 2014-15	No	Yes	Open	0.00

Assignment:

You will be assigned to a different staff Pro on a rotating basis to get a better understanding of coaching a variety of skating levels and exposure to various coaching styles. The rotation assignment will be based on the number of Junior Pros and Staff Pros for the duration of Thursday ice. The number of Junior Pros in any one season will be determined by the number of levels offered in Group Lessons. In the event that more Junior Pros apply than are needed for the number of levels offered in Group Lessons, students who were volunteers with the Town of Camillus Parks and Recreation Learn-To-Skate program will be given first preference.

Duration:

A Junior Pro is a seasonal appointment and must apply each year for the program.

Attendance:

You shall not miss more than three Basic Skills lessons. If three are missed you can be removed from the program. The Board of Directors will have the final determination.

Code of Ethics:

You will be expected to conduct yourself in a mature manner that sets a good example for the Club and its members on and off the ice. You will follow all the Club and SafeSport rules.

Evaluation:

You will be evaluated by each Staff Pro who you were assigned to work with and Staff Pro will discuss your evaluation with you. These evaluations can be used as a learning tool to help develop your coaching techniques.

Reimbursement:

CFSC will reimburse any Junior Pro for their Learn to Skate USA Instructor Certification (\$17.25) and their PSA CER Class fees (\$25) upon successful completion of a season with positive evaluations from coaches and the attendance requirements met. This reimbursement will be made in lieu of compensating the Junior Pro per class.

Participation:

The Mentor Program does not entitle the Junior Pro a Staff Pro position or a position to teach private lessons with the Club. However, at the completion of the mentor program, assuming the Junior Pro has received positive evaluations and meets the requirements of a Staff Pro, the Junior Pro may apply for a Club Staff position and /or a Town of Camillus Parks and Recreation Learn-to-Skate Instructor position. Approval will be based on the number of current Staff Pros and the recommendations received by the Club Board.

Name: _____ Age: _____

USFSA: _____

Address: _____

Phone: _____ Email: _____

Signature Date

Parent Signature if under 18 Date

Michelle Jaeger, Vice President/Junior Pro Coordinator Date